

**Franklin County Sports Complex**  
**903-305-6710**  
**FM 1030, Mt. Vernon, Texas**

This agreement made and entered into by and between the *County of Franklin* and

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Name or Organization and Representative

By and through the authorized representative for the following facilities: (please check)

Baseball/ Softball Fields \_\_\_1 \_\_\_2 \_\_\_3 \_\_\_4 \_\_\_5 \_\_\_6 \_\_\_7 \_\_\_8 \_\_\_9 \_\_\_10

Football Field \_\_\_ Soccer Fields \_\_\_ Concessions \_\_\_

**FOR TOURNAMENTS**

On \_\_\_\_\_ 20\_\_\_\_, through \_\_\_\_\_, 20\_\_\_\_ \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

THE PARTIES HEREBY AGREE TO THE FOLLOWING

1. Tournament Holder: \_\_\_\_\_

a. Contact Name and Phone#:

b. Alternate Contact Name and Phone#:

2. For problems with lights, facilities, etc. call:

8:00 am to 4:00 p.m., Monday- Friday, Parks Department- 903-305-6710

After Hours- Franklin County Sheriff Department- 903-537-4539

3. All games are to be completely finished by 11:15 p.m. No inning shall begin after 11:00 p.m.  
All lights will be turned off by 11:30 p.m.

4. The County will make every effort to ensure that these facilities are available to be used by all parties without discrimination. In addition, the county agrees to allow reasonable access for the facilities during periods not directly associated with any scheduled games or event planned by the user.

5. The facility user shall be responsible for the supervision and proper care of all equipment used such as bases, scoreboards, etc. The facility user agrees that no modifications, alterations, changes or deletions (temporary or otherwise) may be made to any facility owned by the county unless a written request is submitted and written approval is obtained from the County of Franklin. All such improvements will become the property of the County.
6. The facility user is responsible for dragging the field and marking lines as well as any other pre-game field preparation. The County will be responsible for the initial preparation and for mowing.
7. The facility user is responsible for the removal of trash from the playing field, dugouts, between fields and concession area at the end of the day. The County can only maintain the fields if the park is trash free.
8. The facility user is responsible for the supervision and control of persons attending athletic events. Unsportsmanlike conduct by players, coaches or spectators will not be allowed, and alcoholic beverages will not be allowed on park property. The facility user will notify the Franklin Co. Sheriffs Department should a disturbance occur. Franklin Co. reserves the right to cancel reservations from any organization or parties for not enforcing the posted park rules during the event.
9. All materials stored by the facility user shall be placed only in areas approved by the County. Items can be stored in the concession stand only during times that an organization has the park/concession stand reserved.
10. Franklin Co. reserves the right for all concession sales. The County may rent the concession stand for tournament play for a fee.
  - a. All concession supplies must be removed within 24 hours after the tournament date and can be stocked 24 hours in advance of the tournament. An authorized member of the County will meet with the facility user and inspect the concession stand before and after to ensure cleanliness, inspect County owned equipment, and provide keys for access.
  - b. Cooking is not allowed in the concession stand at any time.
  - c. The facility user is responsible for the care of all County owned equipment in the concession stand.
11. In case of inclement weather, the following provisions will be followed:
  - a. An authorized member of the County may cancel, delay or postpone the tournament at any time in the interest of ensuring the quality of the facilities.
  - b. Should cancellation, delay or postponement by the County of tournament play be a possibility, authorized representatives from the tournament may be contacted for their input in making this decision.
12. In consideration for being permitted by the County of Franklin to utilize facilities, the facility user and its members hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which may occur arising out of, or connected in any

way with participation in activities with the facility user at County sports facility. It is further agreed to indemnify and hold County of Franklin or its representatives free and harmless from any loss, or damage sustained while participating at County sports facilities.

### **Tournament Fee Schedules**

Reservation Fee: A \$25.00 fee per field is due upon request of reservation. In the event the tournament is cancelled for reasons other than inclement weather, the fee will be forfeited. Otherwise, it will be deducted from the user fees due seven days in advance of tournament.

Concession: Concession Fee: \$100.00 per day  
\$50.00 refundable damage deposit required

Fields \$50.00 per entire day/per field (using lights)  
\$25.00 per field for day games (no lights)  
\$100.00 refundable damage deposit required

Date: Reservation Fee (\$25.00 per field- Non Refundable)\_\_\_\_\_

Field/Concession Usage Fee \_\_\_\_\_

Total Reservation Fee= Balance due 7 days in advance

Date of Reservation \_\_\_\_\_ Date of Balance Due \_\_\_\_\_

Signature of Tournament Holder: \_\_\_\_\_

Signature of County Representative: \_\_\_\_\_

## **FOR LEAGUES WANTING TO LEASE NOT RENT THE SPORTS COMPLEX**

Season begins on \_\_\_\_\_, 20\_\_\_\_ Thru \_\_\_\_\_, 20\_\_\_\_

THE PARTIES HEREBY AGREE TO THE FOLLOWING:

1. Spokesperson(s) for leagues shall be Franklin County residents.
  - A. Organization: \_\_\_\_\_
    - 1) Contact Name and Phone#:
  
    - 2) Alternate Contact Name and Phone#:
  - B. For problems with lights, facilities, etc. call:  
8:00 AM to 4:00 PM, Monday- Friday, Parks Department- 903-305-6710  
After Hours- Franklin County Sheriff Department- 903-537-4539
2. Each league shall submit completed schedules to the County of Franklin at least one week prior to their beginning date. All forms and payments need to be submitted to:  
County Treasurer's Office  
Franklin Co. Courthouse  
200 N. Kaufman  
Mt. Vernon, Texas
3. Each League shall submit to the County of Franklin at least **10 days prior to the beginning date** of the proposed usage dates the following:
  - A. Anticipated number of participants and teams.
  - B. League Rules and By-Laws.
  - C. List of current officers names and contact information.
4. All games are to be completely finished by 11:15 p.m. *No inning shall begin after 11:00 p.m.*  
**ALL LIGHTS WILL BE TURNED OFF BY 11:30 p.m.**
5. If the ending date of league play has to be extended, the league must submit the additional dates in writing to the county at least seven days in advance.
6. The County will make every effort to ensure that these facilities are available to be used by all parties without discrimination. In addition, the county agrees to allow reasonable access for the facilities during periods not directly associated with any scheduled games or event planned by the user.

7. The league shall be responsible for the supervision and proper care of all equipment used such as bases, scoreboards, etc. The facility user agrees that no modifications, alterations, changes or deletions (temporary or otherwise) may be made to any facility owned by the county unless a written request is submitted and written approval is obtained from the County of Franklin. All such improvements will become the property of the County.
8. The County will be responsible for the initial infield preparation including basic marking for the first game on fields each day and for mowing. The league is required to provide the county in writing seven days in advance the fields that need to be marked. Any additional marking will be performed by the league.
9. The league is responsible for the removal of trash from the playing field, dugouts, between fields, and concession area at the end of the day. The County will only maintain the fields if the park is trash free.
10. The league is responsible for supervision and control of persons attending athletic events. Unsportsmanlike conduct by players, coaches or spectators will not be allowed, and alcoholic beverages will not be allowed on park property. The facility user will notify the Franklin Co. Sheriffs Department should a disturbance occur. Franklin Co. reserves the right to cancel reservations from any organization or parties for not enforcing the posted park rules during their event.
11. All materials stored by the league shall be placed only in areas approved by the county. Items can be stored in the concession stand only during times that an organization has the park and/or concession stand reserved.
12. Franklin Co. reserves the right for all concession sales.
13. After written approval has been granted by the County for a league to lease the sports complex. The lease costs will be the player fee and the utility costs for the requested time period. If a league leases the sports complex and concession stand for their season the facility user agrees to the following:
  - a. The lessee by entering this agreement, warrants that the Lessee has obtained any and all authorizations, licenses, permits, etc. of any kind necessary, without limitation, for its organization, event, sales, concessions, etc.
  - b. The lessee will be responsible for the cleanliness and supplies for the restrooms.
  - c. The lessee will ensure that all cooking will be outside the concession building.
  - d. The lessee will make their payment one week after receiving the utility costs for the stated season.
  - e. All concession supplies must be removed within 24 hours after approved date and can be stocked 24 hours in advance of the approved date.
14. In case of inclement weather, the following provisions will be followed:
  - a. An authorized member of the County may cancel, delay or postpone tournament or league play at any time in the interest of ensuring the quality of the facilities.

- b. Should cancellation, delay or postponement by the County of tournament or league play be a possibility, authorized representatives from the tournament or appropriate league may be contacted for their input in making the decision.
15. Practice sessions on all County facilities will be scheduled by facility users through the County Parks Department. If a league has the park leased they will determine the use of the facilities for practice.
  16. In consideration for being permitted by the County of Franklin to utilize facilities, the facility user and its members hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which may occur arising out of, or connected in any way with participation in activities with the facility user at County sports facility. It is further agreed to indemnify and hold the County of Franklin or its representatives free and harmless from any loss, liability, damage, cost, or expense which may be incurred as the result of death, injury or property loss or damage sustained while participating at County sports facilities.

**LEAGUE FEE SCHEDULES**

Concession:        A written request must be approved.  
                              Includes all key(s) returned and equipment inspected for full refund.  
                              \$50.00 refundable damage deposit required

Fields:                \$100.00 refundable damage deposit required

County Youth Sports Leagues	\$5.00 per player, per season due prior to first game
County Adult Sports Leagues	\$5.00 per player, per season due prior to first game
County Football Leagues	\$5.00 per player, per season due prior to first game
County Soccer Leagues	\$5.00 per player, per season due prior to first game

The agreement is meant to facilitate the effective use of County facilities.

Name of Organization (please print)\_\_\_\_\_

Signature of Organization Representative\_\_\_\_\_

Approved / Not Approved    Date\_\_\_\_\_

Signature of Franklin County Representative\_\_\_\_\_